

JOB DESCRIPTION

JOB TITLE: Medication Control & Anti-Doping Veterinary Surgeon

DEPARTMENT: Equine Regulation, Safety and Welfare

REPORTS TO: Medication Control and Anti-Doping Manager

DATE: April 2025

ROLE PURPOSE: The Medication Control & Anti-Doping Veterinary Surgeon will provide professional support and advice both to teams within the BHA and to our external stakeholders. In addition they will provide administrative support within the Medication Control and Anti-Doping department that will assist in coordinating the delivery and monitoring of the equine medication control and anti-doping programme. They will be responsible for preparing testing reports and information for investigations to support the Medication Control and Anti-doping Manager. They will also be required to assist with results and sample management, where the accurate recording, filing and monitoring of results and key information is of paramount importance to safeguarding the integrity of British horseracing. They should be capable of developing and delivering anti-doping education programmes in line with the longer term aims of the department. This position is a key administrative role within the BHA Medication Control and Anti-Doping Department and will often be the first point of contact for owners, trainers, vets and other industry stakeholders.

KEY DUTIES AND RESPONSIBILITIES:

- Providing professional support and advice both to teams within the BHA and to our external stakeholders relating to medication control and anti-doping.
- Reporting and monitoring of out-of-competition testing visits and coordinating any regulatory follow-up required.
- Preparing drug briefs and medication record reviews for investigations, and to support the Medication Control and Anti-doping Manager in respect of this.
- Organising and administration of international runner and re-instatement to racing testing processes
- Test planning – ensuring administration of the annual test distribution plan for horses is maintained, in consultation with relevant persons within the BHA e.g. Medication Control and Anti-Doping Manager.
- Anti-Doping Enquiries – provide support to the wider Equine team in relation to testing queries and responding to external queries relating to medication control and anti-doping.
- Results management – monitoring, collating and reporting of test results and screening findings from LGC as required. Processing Anti-Doping Forms, Sample Receipts and Certificates of Analysis from LGC. Management of Screening Findings and Sample Discrepancies Report (Monthly Operational Report from LGC).
- Administrative tasks to also include compiling annual reports and overall department testing numbers, reporting filing failures to Disciplinary, ensuring Anti-Doping databases are updated and organised (BRAD & ADAD), and Anti-Doping Sharepoint and document maintenance.
- Anti-Doping Databases – management, data input and daily monitoring of the British Racing Anti-Doping databases (BRAD and ADAD). Back up assistance for managing weekly import lists.
- Sales House Testing – back up assistance when required to produce lists for pre-sale Permanent Import testing for Sales Houses.

As the needs of the business change rapidly this role will change accordingly, therefore this document should be viewed as guidelines which are subject to change.

PERSON SPECIFICATION:

QUALIFICATIONS/EDUCATION

- Veterinary qualification with minimum 5 years' experience preferred, or other equivalent industry qualifications relevant to job role e.g. medical, pharmacological or research based

EXPERIENCE REQUIRED

- Experience of anti-doping desirable
- Experience of horseracing, or other sport, and its regulation desirable
- Experience in delivering education and training desirable

PARTICULAR SKILLS REQUIRED

- Understanding of medication control and anti-doping and its regulation
- Excellent organisational skills are essential
- Ability to manage and deliver own and others' tasks and contracts
- Excellent communication skills and a team focused approach.
- IT proficient across a range of software programmes and databases.
- Demonstrate credible industry experience and knowledge

TYPE OF PERSON REQUIRED

- Excellent interpersonal and communication skills to work in a team environment within the BHA, and with racing's participants externally.
- Ability to work collaboratively as part of a team, which is essential to the harmonious and effective operation of the anti-doping and medication control programme.
- Diligent, meticulous, and conscientious, with high levels of integrity to enable job holder to operate as part of a regulatory process.
- Self-motivated, and able to operate independently to an agreed purpose.
- Responsible without day-to-day direction for timely and accurate delivery of tasks.
- Must be prepared for office and home-based working
- Ability to cope under pressure and prioritise key tasks