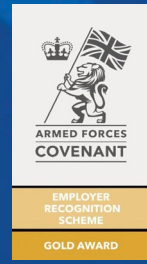


Assistant Steward

Contract Type: Permanent, Full time: 200 days pa
Location: South East England (with easy access to M25 and M3 motorways)
Salary: Circa £29,625
Grade: AT3



The British Horseracing Authority (BHA) is the governing and regulatory body for horseracing in Great Britain. It is the BHA's role to act for and on behalf of the whole sport, ensuring that the highest standards apply on and away from the racecourse. It is responsible for promoting, and regulating the sport, which is at the heart of a major leisure and entertainment sector, a leading betting product and the focus of an important breeding sector.

We are currently looking to recruit an Assistant Steward to join the Raceday Stewarding team. Regionally based, your role will be to assist the Stewards to maintain confidence and integrity within horseracing through ensuring that our Rules and procedures are adhered to. You will be responsible for producing accurate reports for internal resource and public notification on the BHA website, social media, and other publications. You will be expected to liaise with other BHA Officials and racecourse management, and on occasions may be required to act as a member of the Stewards' panel. You would also be expected to attend the Parade Ring, collecting reports from jockeys and trainers, dealing with requests from stakeholders, gathering witnesses for enquiries and any other tasks assigned to you by the Chief Steward.

The successful candidate will be an enthusiastic individual, with the scope and determination to develop themselves in this role. For those with the requisite skills, there may be the opportunity to 'multi skill' to cover other BHA raceday roles. You will have a high degree of competence working with MS Office packages, particularly Word, Excel and Outlook, and also a knowledge of web-based operating systems. An active interest in horses and horseracing is essential; you will need a thorough knowledge of racing (and its key personalities and figures), together with the ability to 'read a race'. You will have strong communication skills, possess a 'can do' attitude, and have the ability to show initiative and remain calm under pressure. You will be a strong team player, who reflects, and is proud to represent, the values of the British Horseracing Authority.

Candidates will be flexible with a mature approach and the ability to match diplomacy with authority. Given the nature of the role, you will require a full valid driving license (preferably clean) and be willing to travel, including some overnight stays which may be out of your region, and be prepared to work outside the normal working day including evenings, weekends and bank holidays.

Culturally, we take pride in the way we work and what we achieve. We are committed to advancing the work of equality, diversity and inclusion and we want to attract the best people from the widest talent pool, as well as those who reflect the diverse nature of our society.

** Please ensure you complete the introductory training module for Stewards via the following link: <https://racing2learn.com/enroll/index.php?id=353>**

Equal opportunities

We acknowledge that having a diverse and inclusive workforce is fundamental to our success and we actively encourage and welcome applications from candidates of diverse cultures, perspectives, and experiences. People with disabilities or from ethnically diverse communities are currently underrepresented in the organisation and therefore we welcome these candidates to apply.

For more information, please see the job description [here](#).

Please apply by completing this Application Form [here](#), only candidates who have applied via the form will be considered. Our applications are anonymised in-line with our D&I initiatives and supporting documents are only provided to recruiting managers at interview stage.

The closing date for applications is 26 November 2024.



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AUTHORITY**