



BHA Board Meeting
 30 April 2020
 via video conference

SUMMARY OF MATTERS TRANSACTED

Attendance	
<u>Present:</u> Annamarie Phelps (Chair) (AP) Atholl Duncan (AD) Sir Paul Stephenson (PS) Andrew Merriam (AM) Joe Saumarez Smith (JSS) Laura Whyte (LW) Maggie Carver (MC) Nicholas Cooper (NC) David Armstrong (DA) Luca Cumani (LC) Nick Rust (NR)	<u>In attendance:</u> Helen Bryce - All (Secretary) BHA Executive - Items 4, 5 and 6 Tim Naylor - Item 7 Fiona Carlin – Items 7 and 8 (Secretary)

Board Item	Summary
<u>Introduction, Declarations of Interest and Chairman's Update</u>	<u>Chair's Activities</u> AP introduced her Chair's update. <u>Declarations of interest</u> AP declared that she had been appointed chair-elect of the newly combined Cambridge University Boat Club commencing 1 August 2020.
<u>Approval of Previous Minutes</u>	The Board approved the minutes of the meetings held on 3 March, and the Board video conferences held on 17 and 25 March.
<u>Rolling Actions, Decisions Log and Items to Come in 2020</u>	The Board noted the Rolling Actions, Decisions Log and Items to Come in 2020, observing that many business as usual workstreams had been suspended due to the Covid-19 situation.
<u>BHA Financial Update and Cashflow Forecast</u>	The Board received an update from Richard Wayman and noted proposals by the BHA Executive.
<u>Chief Executive's Report</u>	The Board noted the Chief Executive's Report. The Board ratified the decision taken by the BHA Executive, PJA, NTF, ROA and RCA on 2 April to suspend jump racing until 1 July 2020. The Board approved the proposals from the Racecourse Department in relation to the deferment of racecourse licensing conditions for certain racecourses. The Board endorsed the BHA Safeguarding Strategy.

<p><u>Coronavirus workstreams update</u></p>	<p>The Board received an update on the various Coronavirus workstreams and delegated authority to the BHA Executive to make any changes required to the black type programme for 2020.</p>
<p><u>Staff Betting Policy</u></p>	<p>The Board considered the options proposed by the BHA Executive on the staff betting policy and made a recommendation. The Board directed that the BHA Executive should commence consultation and staff briefings once staff had been released from furlough and business as usual had resumed.</p>
<p><u>BHA Governance</u></p>	<p>The Board received an update on various Governance housekeeping matters.</p> <p>The Board agreed to table a BHA Board Strategy session in the autumn.</p> <p>The Board approved a new Board Code of Conduct and Operational Practices document subject to some minor amends.</p> <p>The Board agreed to carry out a Board Effectiveness Review later in 2020.</p>
<p><u>Nominations Committee</u></p>	<p>The Board received an update on various Nominations Committee matters.</p>
<p><u>AOB</u></p>	<p>The Board approved the BHA Executive recommendation to extend ELC's licence to operate Musselburgh Racecourse until 31 October 2020, subject to keeping the BHA apprised of progress.</p>
<p><u>Date of Next Meeting</u></p>	<p>The next meeting will take place on 2 June.</p>