

## **BHA GENERAL INSTRUCTIONS**

**BHAGI 6.2**  
**Dtd 1 Jun 2010**

To: Managing Executives  
From: Chief Executive  
Subject: APPOINTMENT OF THE CLERK OF THE COURSE

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### **Requirement**

#### **1. All Managing Executives must appoint a Clerk of the Course for each and every meeting who:**

- a) has been satisfactorily assessed of their competence by the Joint Accreditation Board (JAB) of BHEST; (This requirement only applies to any person appointed after 1<sup>st</sup> January 1999. However, the JAB, at their discretion, may exempt a person from this requirement if that person has previous experience as a Clerk of the Course);
- b) is physically and mentally capable of carrying out all the duties required of a Clerk of the Course;
- c) will be responsible for carrying out all duties delegated to him by the Managing Executive under the Rules of Racing;
- d) is fully conversant with the requirements of the Rules and General Instructions insofar as they affect the conduct of a raceday;
- e) will carry out the requirements of the Rules and General Instructions which specifically assign raceday duties to the Clerk of the Course, including assisting the Stewards of the Meeting where necessary and attending pre-race meetings of the Stewards;
- f) will comply with all directions given to him under the Rules of Racing by the Stewards of the Meeting in relation to racing being run in accordance with the Rules of Racing.

### **Delayed/Adjourned Enquiries**

2. If an enquiry is delayed/adjourned, the Clerk of the Course is to ensure that relevant Stewards are given reasonable notice of the time and place of the hearing and of the matters to be raised.

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**Circulation**  
Stewards  
Assistant Stewards  
Inspectors of Course  
Racecourse Association